



## BAR HILL PARISH COUNCIL

Notice is hereby given  
that the monthly Parish Council Meeting  
will be held on Thursday 19 October 2023  
in the Parish Council Meeting Room, Bar Hill Parish Council Office,  
Hanover Close, Bar Hill, CB23 8EH at 7pm

All members of the Parish Council are hereby summoned to attend this meeting at  
for the purpose of considering and resolving upon the business to be transacted as set out  
below

All members of the public and press are cordially invited to attend this meeting  
Public Forum/observer attendees, please contact [clerk@barhill-pc.gov.uk](mailto:clerk@barhill-pc.gov.uk) before noon on the day  
of the meeting for further details, stating your name, address, and interest.

Signed: **Kate Flack**

Temporary Acting Proper Officer of the Parish Council

Date: 13 October 2023

## A G E N D A

### Chairman's welcome

**Open Forum** There will be a maximum period of 15 minutes in total for all  
members of the public to ask questions and put forward  
concerns relating to items on the agenda (Maximum 3  
minutes each) (Standing Orders 3e-3h)

**FC228.23 To receive and accept apologies for absence**

**FC229.23 To receive any declarations of interest**

**FC230.23 To note any new dispensations granted**

**FC231.23 To receive reports from County and District Councillors**  
(for information only)

**FC232.23 Report from Chairman**

**FC233.23 Minutes of Monthly Council Meeting**

To confirm as a correct record the minutes of the meetings held on 21  
September 2023 and 4 October 2023 and confirm the agendas of the same  
dates

**FC234.23 Clerk's Report (For Information Only)**

**FC235.23 Finance**

**FC235.23.1 To approve Receipts and Payments, and reconciliations to 21 September  
2023**

**FC235.23.2 To approve accounts (balance analysis etc) to 21 September 2023**

**FC235.23.3 To approve payments to 19 October 2023**

**FC235.23.4 To review first draft of 2024/25 budget**

**FC235.23.5 To approve Clerk's Assistant's overtime hours (24 hours)**

**FC235.23.6 To approve RFO's overtime hours (16 hours)**

**FC235.23.7 To approve Locum Clerk for Full Council meetings and up to 10 hours  
employment per week at a cost of £35 per hour plus expenses**



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**FC236.23 Planning**  
To review and consider the following

**FC237.23 Minutes of Environment and Amenities Committee**  
To receive draft minutes of meeting of 4 October 2023

**FC238.23 Minutes of Finance and Policy Committee**  
To receive draft minutes of meetings of 26 September 2023 and 17 October 2023

**FC239.23 Action Log**  
To receive update on progress

**FC240.23 Food Trucks**  
To consider continuation of food trucks in the village

**FC241.23 Street trading Policy**  
To consider adopting a Community Street Trading Policy in addition to the current Street Trading Policy

**FC242.23 Request to Use Village Open Space**  
To approve the request from the Bar Hill Community Association to use the space outside the Parish Offices for the turning on of the Christmas Tree Lights and Christmas Market

**FC243.23 Survey - Road side weed management policy 2023**  
To consider the survey

**FC244.23 Polling District Review**  
To consider the review

**FC245.23 Bar Hill Post Office**  
To receive an update

**FC246.23 Arcadis Report**  
To receive update on meeting

**FC247.23 Exclusion of Press and Public**  
To consider whether under section 1(2) of the Public Bodies (admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Item FC248.23 to FC250.23, Watermead, Farmhouse lease, Staffing, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw

**FC248.23 Watermead**  
To consider response to insurer

**FC249.23 Farmhouse lease**  
To receive an update



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## **FC250.23 Staffing**

### Chairman to re-open meeting to public

## FC251.23 Agenda items for next meeting

FC252.23 Date of next meeting: 16 November 2023